



Application for Affiliate Institution/Organization Membership (Page 1)

AICE is a private membership organization. Affiliate applications must be approved to assure eligibility criteria are met. All applications are subject to review and approval. AICE reserves the right to deny an application without explanation.

Check the appropriate box(es) and print clearly:

ACADEMIC INSTITUTIONS

Postsecondary: Accredited* U.S. 2-and 4-year colleges, universities and other postsecondary institutions:

Not-for-Profit For-Profit Degree-granting
 2-Year 4-Year Public Private

Accredited* U.S Primary and Secondary Schools Public Private

*Specify source of accreditation: _____

Institution/Organization: _____

Address _____

City _____ State _____ Zip _____ Country _____ Website _____

OTHER (approval at discretion of AICE Membership Committee)

Specify (type of business/institution/organization): _____

Institution/Organization: _____

Address _____

City _____ State _____ Zip _____ Country _____ Website _____

Representative 1: **(Membership Fee for 1st Representative: \$150.00)**

First Name _____ Last Name _____

Title _____ Email _____

Phone (_____) _____ Fax (_____) _____

Representative 2: **(Membership fee for additional representative: \$75.00)**

First Name _____ Last Name _____

Title _____ Email _____

Phone (_____) _____ Fax (_____) _____

(For additional representatives, please prepare and attach another form. Membership fee for each additional representative is \$75.00)



Application for Affiliate Institution/Organization Membership (Page 2)

Please answer the following questions, to help us learn more about you and your institution (please use a separate page to be completed by each additional representative):

- 1. Area of Responsibility & Interest (check all that apply)
 - Academic Advising
 - Transfer & Articulation
 - International Credential Evaluation
 - Undergraduate Admissions / International Admissions
 - Graduate Admissions / International Admissions
 - Other (pls. specify) _____

- 2. Does your institution do evaluations in-house? Yes No
 - If NO, does your institution outsource its evaluations? Yes No
 - If YES, does your institution use an AICE Endorsed Member credential evaluation service? Yes No

Comments: _____

- 3. AICE Affiliate Member representatives are also invited to serve on working committees. Please specify which of the following committees you are interested in learning more about joining:
 - Standards & Best Practices
 - Marketing & Outreach
 - Scholarship & Publications

- 4. Affiliate Membership with AICE allows you to participate in Credential Forum teleconferences which occur on the 3rd Thursday of each month. Are you interested in learning more about the AICE Credential Forum?
 - Yes No

If Yes, what topics are of interest to you or your institution? _____

I have read the AICE Code of Ethics and the Benefits of Affiliate Membership as posted on the AICE website (www.aice-eval.org), and I agree to the terms and conditions therein:

Your Name: _____

Signature: _____ Date: _____

Please return the completed form(s) to AICE by email info@aice-eval.org or FAX 1-310-275-1606.

On receipt and review of your form(s), the AICE Membership Committee will advise you of your Affiliate Membership eligibility at which time an invoice for membership fees will be issued. Membership is based on calendar year, January through December, and may be prorated as such. If you have any questions, please contact AICE at info@aice-eval.org.